

Skills in Demand Visa (Subclass 482) Core Skills Stream Applicant Documents Checklist

Please provide **high quality, colour scanned copies** of the following **original** documents, which will be used to support your application. Please note that you will need to provide acceptable English translations for any documents that are not in English.

DOCUMENTS REQUIRED	Primary Applicant	Spouse/ Partner	Dependent Applicants
IDENTITY			
ONE recent passport-sized photograph Please refer to the 'FAQ' section of this document for further details.			
Current passport(s) (must include the identity details page AND all pages showing visas and stamps)			
Birth certificate (or family register) showing full birth details, including parents' names			
If married, divorced, separated or widowed: Marriage certificate(s), divorce certificate(s), death certificate(s), statutory declaration separation documents			
If in a de facto relationship: Evidence that you are in a genuine and continuing relationship e.g. joint bank statements, joint leases or mortgages, billing accounts in joint names Relationship registration document (if applicable)			
If previously changed legal name: Evidence of the legal name change e.g. name change deed			
SKILLS			
Evidence of English language ability e.g. acceptable test results dated within the last 3 years Please refer to the 'FAQ' section of this document for further details.		N/A	N/A
Up-to-date resume/CV (in Word format if possible), covering at least the last 5 year			N/A

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Certificates and academic transcripts for ALL qualifications (professional and educational)		N/A	N/A
Written and signed work references for periods of employment NOTE: Each reference should be on the employer's letterhead, and include details of your position and dates of service, as well as the name, title and contact details of the referee		N/A	N/A
Skills assessment from the relevant assessing authority for your nominated occupation (if required) Please refer to the 'FAQ' section of this document for further details.		N/A	N/A
<i>If licensing/registration is required for your occupation:</i> Documents from the relevant Australian licensing/registration authority showing that you hold (or will be able to meet) the necessary registration/licensing requirements NOTE: The documents must specify the type of registration/licensing held, as well as the name and contact details of the registration/licensing authority		N/A	N/A
CHARACTER			
If you have lived here for more than 12 months during the last 10 years (since you turned 16 years old): Australian Federal Police (AFP) National Police Certificate dated within the last 12 months. Must be a 'Complete Disclosure' NOTE: If you would like us to apply for an AFP National Police Certificate on your behalf, please provide: <ul style="list-style-type: none"> • your Australian driver's licence OR TWO of the following documents: recent utility bill, tax assessment notice, bank statement, current debit or credit card, Medicare card (note that at least one of these documents must show your current residential address)			
Police clearance certificates for ALL other countries in which you have lived for more than 12 months during the last 10 years (since you turned 16 years old) dated within the last 12 months			
<i>If served in the armed forces of any country:</i> Military service records or discharge papers NOTE: The records must attest to your good character Police certificates are also required for every country served in for over 12 months (including stations at military bases).			

OTHER			
Evidence that you have an adequate health insurance policy for your intended period of stay in Australia			
<i>If one/both parents of a dependent applicant are not included in this application:</i> custody/guardianship documents and written consent of other parent(s) to child being included in the application			
<i>If dependent applicant is 18 years or older:</i> evidence that they are living with you and have been financially dependent on you for at least the last 12 months			
NOTE: Applicants MAY also be required to undergo certain health examinations (Please see below for further details)			

WE CAN HELP YOU OBTAIN YOUR DOCUMENTS

Please let us know if you require assistance in obtaining any of these documents, including:

- **English translations of any documents that are not in English:** We can obtain quotes from translators accepted by the Department of Home Affairs (the DOHA).
- **AFP National Police Certificate:** We can apply for this document on your behalf. The AFP currently charges a fee for each certificate. See attached Fact Sheet for further details.
- **Police clearance certificates for overseas countries:** The DOHA only accepts very specific police clearances from overseas countries. We can advise you which document to apply for, and help you with the application process if needed. See attached Fact Sheet for further details.
- **Health insurance:** We can apply on your behalf for a health insurance policy that satisfies the DOHA's requirements for subclass Standard Business Sponsorship visa applicants. Alternatively, we can provide you with guidance on what policies meet these requirements, if needed.
- **Health examinations (if required):** We can complete the relevant health declarations on your behalf, generate the required referral forms, and provide information about where to have your examination(s).

WHERE TO SEND YOUR DOCUMENTS

Please send us high quality, colour scanned copies of all of your documents **as soon as** practicable, either through the **Client Portal**, or by **email**.

If using the Client Portal: Please provide scanned copies of your documents via the Portal, using the login instructions provided in our initial email.

If using email: Please email scanned copies of your documents to support@dojolegal.com.au.

NOTE: When sending scanned copies of your documents to us, please ensure that:

- they are saved in **PDF format**, rather than JPEG or any other format (where possible);
- they are in **colour**, where the original document is in colour;

- there is a **MAXIMUM of one document per scanned page** (e.g. do not scan two different passports onto one page).

We will notify you if we require hard copies of any of your documents before lodging your application, or if the DOHA requests hard copies during the processing of your application. Please contact us if you have any issues either with uploading documents to the Client Portal, or with sending your documents to us via email.

THANK YOU!



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