

Prospective Marriage Visa (Subclass 300) Applicant Documents Checklist

Please provide **high quality, colour scanned copies** of the following **original** documents, which will be used to support your application for a Prospective Marriage visa. Please note that you will need to provide acceptable English translations for any documents that are not in English.

Please tick the boxes on this check sheet to show what documents you have provided. We have stated 'N/A' where you do not need to provide documents for an applicant.

DOCUMENTS REQUIRED	Primary Applicant	Dependent Applicants
IDENTITY		
FOUR recent passport-sized photographs NOTE: Photographs must be 45mm x 35mm, head and shoulders only against a plain background, facing the camera & taken during the last 12 months. The person's name must be printed on the back of the photograph. Scanned copies MUST be in high quality, colour jpeg format.		
Current passport(s) (this includes the identity details page AND all pages showing visas and stamps)		
Birth certificate (or family register) showing full birth details, including parents' names		
<i>If previously married, divorced, or widowed:</i> Marriage certificate(s), divorce certificate(s), death certificate(s) from previous relationships (as applicable)		
<i>If previously changed legal name:</i> Evidence of the legal name change e.g. name change deed		
RELATIONSHIP		
Written statement or statutory declaration about your relationship with your fiancé(e). This must be signed and dated, and should include the following details: <ul style="list-style-type: none"> • How, when and where you first met; • How your relationship developed; • When you became engaged; • Significant events in your relationship; • Activities that you do together; • Your plans for your future together as husband and wife. 		N/A

<p>Letter from the authorised marriage celebrant who will conduct your ceremony (signed, dated and on the celebrant's letterhead)</p> <p>NOTE: This letter must include the date and location of your ceremony. If your ceremony will take place in Australia, the letter should also confirm that a Notice of Intention to Marry (NOIM) has been lodged with the celebrant</p>		N/A
<p>Evidence that you and your fiancé(e) have met face-to-face as adults, and are known to each other</p>		N/A
<p>Evidence that you and your fiancé(e) genuinely intend to live together in a married relationship</p> <p>NOTE: Please refer to the attached sheet for examples of evidence you can provide in support of your relationship</p>		N/A
<p>At least TWO statutory declarations or Form 888 Statements completed by Australian citizens or permanent residents who have personal knowledge of your relationship (e.g. relatives or friends)</p>		N/A
CHARACTER		
<p>Police clearance certificates for ALL countries in which you have lived for more than 12 months during the last 10 years (dated within the last 12 months)</p>		
<p><i>If served in the armed forces of any country:</i> Military service records or discharge papers</p>		
OTHER		
<p><i>If one/both parents of a dependent applicant are not included in this application:</i> custody/guardianship documents and written consent of other parent(s) to child being included in the application</p>		
<p><i>If dependent applicant is 18 years or older:</i> evidence of dependency e.g. studying, living at home, relying on financial support of primary applicant/their fiancé(e)</p>		
<p>NOTE: ALL applicants will also need to undergo health examinations (Please refer to the attached fact sheet for further details)</p>		

WE CAN HELP YOU OBTAIN YOUR DOCUMENTS

Please let us know if you require assistance in obtaining any of these documents, including:

- **English translations of any documents that are not in English:** We can obtain quotes from translators accepted by the Department of Home Affairs (DOHA).
- **Police clearance certificates for overseas countries:** The DOHA only accepts very specific police clearances from overseas countries. We can advise you which document to apply for and help you with the application process if needed. See attached fact sheet for further details.
- **Health examinations:** We can complete the relevant health declarations on your behalf, generate the required referral forms, and provide information about where to have your examinations. See attached fact sheet for further details.

THANK YOU!



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