

## Subclass 485 - Temporary Graduate: Post-Higher Education Work Stream Applicant Documents Checklist

Please provide **high quality, colour scanned copies** of the following **original** documents, which will be used to support your application for a 485 - Temporary Graduate visa under the Post-Higher Education Work stream. Please note that you will need to provide acceptable English translations for any documents that are not in English.

**Please tick the boxes on this check sheet to show what documents you have provided. We have stated 'N/A' where you do not need to provide documents for an applicant.**

DOCUMENTS REQUIRED	Primary Applicant	Spouse/ Partner	Dependent Applicants
<b>IDENTITY</b>			
Current <b>passport(s)</b> ( <b>must</b> include the identity details page AND all pages showing visas and stamps)			
<b>National identity card</b> (if applicable)			
<b>Birth certificate</b> (or family register) showing full birth details, including parents' names			
<b>If married, divorced or widowed:</b> Marriage certificate(s), divorce certificate(s), death certificate(s), statutory declaration separation documents (as applicable)			
<b>If in a de facto relationship:</b> Evidence that you have been in a genuine and continuing relationship for at least 12 months e.g. joint bank statements, joint leases or mortgages, billing accounts in joint names Relationship registration document (if applicable)			
<b>If previously changed legal name:</b> Evidence of the legal name change e.g. name change deed			
<b>SKILLS/QUALIFICATIONS</b>			
Evidence of <b>English language</b> ability e.g. acceptable test results dated within the last 12 months <b>Please refer to the 'FAQ' section of this document for further details.</b>		N/A	N/A

<p>For each <b>qualification</b> that you have <b>completed in Australia</b>:</p> <ul style="list-style-type: none"> <li>• Confirmation of Enrolment (CoE) or letter of offer from your education provider</li> <li>• Certificate of award (if available)</li> <li>• Academic transcript</li> <li>• Letter from your education provider confirming the details of the completed qualification</li> </ul> <p><b>Please refer to the 'FAQ' section of this document for further details.</b></p>		N/A	N/A
<b>CHARACTER</b>			
<p><b>Australian Federal Police (AFP) National Police Certificate</b> dated within the last 12 months. Must be a 'Complete Disclosure'</p> <p><b>NOTE:</b> If you would like us to apply for an AFP National Police Certificate on your behalf, please provide:</p> <ul style="list-style-type: none"> <li>• your Australian driver's licence <b>OR</b></li> <li>• TWO of the following documents: recent utility bill, tax assessment notice, bank statement, current debit or credit card, Medicare card (note that at least one of these documents must show your current residential address)</li> </ul>			
<i><b>If served in the armed forces of any country:</b></i> Military service records or discharge papers			
<b>OTHER</b>			
Evidence that you have an <b>adequate health insurance policy</b> for your intended period of stay in Australia			
<i><b>If one/both parents of a dependent applicant are not included in this application:</b></i> custody/guardianship documents and written consent of other parent(s) to child being included in the application			
<i><b>If dependent applicant is 18 years or older:</b></i> evidence that they are living with you and have been financially dependent on you for at least the last 12 months			
<p><b>NOTE: Applicants MAY also be required to undergo certain health examinations</b> (Please see below for further details)</p>			

## WE CAN HELP YOU OBTAIN YOUR DOCUMENTS

Please let us know if you require assistance in obtaining any of these documents, including:

- **English translations of any documents that are not in English:** We can obtain quotes from translators accepted by the Department of Home Affairs (the DOHA).
- **AFP National Police Certificate:** We can apply for this document on your behalf. The AFP currently charges a fee for each certificate. Please refer to the attached fact sheet for further details.
- **Health insurance:** We can apply on your behalf for a health insurance policy that satisfies the DOHA's requirements for subclass 485 - Temporary Graduate visa applicants. Alternatively, we can provide you with guidance on what policies meet these requirements, if needed.
- **Health examinations (if required):** We can complete the relevant health declarations on your behalf, generate the required referral forms, and provide information about where to have your examination(s). See FAQ section below for further details.

## WHERE TO SEND YOUR DOCUMENTS

Please send us high quality, colour scanned copies of all of your documents **as soon as** practicable, either through the **Client Portal**, or by **email**.

If using the Client Portal: Please provide scanned copies of your documents via the Portal, using the login instructions provided in our initial email.

If using email: Please email scanned copies of your documents to [support@dojolegal.com.au](mailto:support@dojolegal.com.au).

**NOTE:** When sending scanned copies of your documents to us, please ensure that:

- they are saved in **PDF format**, rather than JPEG or any other format (where possible);
- they are in **colour**, where the original document is in colour;
- there is a **MAXIMUM of one document per scanned page** (e.g. do not scan two different passports onto one page).

**THANK YOU!**



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Law Firm**

GIVING OUR BEST

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