

Subclass 590 Visa Applicant Documents Required

Please provide **high quality, colour scanned copies** of the following **original** documents, which will be used to support your application for a subclass 590 Please note that you will need to provide acceptable English translations for any documents that are not in English.

Please tick the boxes on this check sheet to show what documents you have provided. We have stated 'N/A' where you do not need to provide documents for an applicant.

DOCUMENTS REQUIRED	Primary Applicant	Dependent Applicants
IDENTITY		
ONE recent passport-sized photograph NOTE: Photographs must be 45mm x 35mm, head and shoulders only against a plain background, facing the camera & taken during the last 12 months. Scanned copies MUST be in high quality, colour jpeg format.		
Current passport(s) (this includes the identity details page AND all pages showing visas and stamps)		
Birth certificate (or family register) showing full birth details, including parents' names		
National identity card (if applicable)		
If married, divorced or widowed: Marriage certificate(s), divorce certificate(s), death certificate(s) (as applicable)		N/A
If in a de facto relationship: Evidence that you have been in this relationship for at least 12 months e.g. joint bank statements, billing accounts in joint names, joint leases or mortgages		N/A
If previously changed legal name: Evidence of the legal name change e.g. name change deed		
RELATIONSHIP TO STUDENT		
Evidence of your relationship to the nominating student e.g. birth certificate, guardianship papers		N/A

Head Office: Level 1, 233 Canley Vale Road, Canley Heights NSW 2166 Australia

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Tel: (+61 2) 9138 0688 Hotline: (+61) 0468 836 899 Email:

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DOCUMENTS REQUIRED	Primary Applicant	Dependent Applicants
<i>If nominating student holds a Student visa:</i> Official letter confirming the grant of the Student visa		N/A
<i>If nominating student has enrolled to study in Australia:</i> Confirmation of Enrolment (CoE) certificate(s) for all courses that the student is undertaking in Australia (if available)		N/A
<i>If nominating student is under 18, and either (or both) of that student's parents are NOT included in this application:</i> custody/guardianship documents and written consent of other parent(s) to your nomination as the student's guardian in Australia		N/A
FINANCE		
Evidence that you have sufficient funds to cover your costs during your stay in Australia (please refer to the attached Financial Requirements Fact Sheet for details of the exact amounts that you require)		
GENUINE TEMPORARY ENTRANT		
Evidence that you are staying in Australia temporarily , such as a return air ticket, a letter from your employer confirming your leave or proof of property or other significant assets in your home country		
Personal statement that you intend to stay in Australia temporarily in order to complete the course(s) in which you are enrolled (i.e. that you fulfil the Genuine Temporary Entrant (GTE) requirement) Please refer to the 'FAQ' section of this document for further details		
APPLICANTS/FAMILY MEMBERS AGED UNDER 18		
Custody/guardianship documents and written consent of other parent(s) to that applicant being included in the application		

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DOCUMENTS REQUIRED	Primary Applicant	Dependent Applicants
<p>Details of the compassionate and compelling circumstances for the child's inclusion the application OR</p> <p>Letter of support from your home country government OR</p> <p>Letter of support from the Australian Department of Foreign Affairs & Trade</p>	N/A	
HEALTH & CHARACTER		
Evidence that you have an adequate health insurance policy for your intended period of stay in Australia		
<p>If you have lived in Australia for more than 12 months during the last 10 years (since you turned 16 years old): Australian Federal Police (AFP) National Police Certificate dated within the last 12 months. Must be a 'Complete Disclosure'</p> <p>NOTE: If you would like us to apply for an AFP National Police Certificate on your behalf, please provide:</p> <ul style="list-style-type: none"> • your Australian driver's licence OR <p>TWO of the following documents: recent utility bill, tax assessment notice, bank statement, current debit or credit card, Medicare card (note that at least one of these documents must show your current residential address)</p>		N/A if under 16 years old
Police clearance certificates for ALL other countries in which you have lived for more than 12 months during the last 10 years (since you turned 16 years old) dated within the last 12 months		N/A if under 16 years old
If served in the armed forces of any country: Military service records or discharge papers		N/A
<p>NOTE: Applicants MAY also be required to undergo certain health examinations (Please see below for further details)</p>		



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WE CAN HELP YOU OBTAIN YOUR DOCUMENTS

Please let us know if you require assistance in obtaining any of these documents, including:

- **English translations of any documents that are not in English:** We can obtain quotes from translators accepted by the Department of Home Affairs (the 'DOHA').
- **Health examinations:** If you are required to undergo a health examination, we can complete the relevant health declaration on your behalf, generate the referral form, and provide information about where to have your examination.
- **Health insurance:** We can apply on your behalf for a health insurance policy that satisfies the DOHA's requirements. Alternatively, we can provide you with guidance on what policies meet these requirements, if needed.
- **Health examinations (if required):** We can complete the relevant health declarations on your behalf, generate the required referral forms, and provide information about where to have your examination(s).

WHERE TO SEND YOUR DOCUMENTS

High quality, colour scanned copies should either be provided through the **Client Portal**, or sent by **email** to admin@dojolegal.com.au, **as soon as practicable**. As mentioned above, scanned copies of your documents will generally be sufficient to support your application.

Should we require hard copies of your documents for any reason, or should the DOHA request hard copies during the processing of your application, we will notify you and provide instructions on how to send us these documents.



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