

## Permanent Partner Visa (Stage 2) Applicant Documents Required

Please provide **high quality, colour scanned copies** of the following **original** documents, which will be used to support our submissions regarding your eligibility for a permanent Partner visa. Please note that you will need to provide acceptable English translations for any documents that are not in English.

*Please tick the boxes on this check sheet to show what documents you have provided. We have stated 'N/A' where you do not need to provide documents for an applicant.*

*[.....Amend information in table below to reflect applicant's circumstances and DOHA request (if applicable).....]*

DOCUMENTS REQUIRED	Primary Applicant	Dependent Applicants
<b>IDENTITY</b>		
<i>If you have been issued a new passport since your Partner visa application was lodged:</i> Current <b>passport</b> (this includes the identity details page AND all pages showing visas and stamps)		
<i>If you have changed your legal name since your Partner visa application was lodged:</i> Evidence of the legal name change e.g. name change deed		
<b>RELATIONSHIP</b>		
<i>If you and your spouse/de facto partner have married since your Partner visa application was lodged:</i> Marriage certificate		N/A
<i>If you and your spouse/de facto partner have had any children since your Partner visa application was lodged:</i> Birth certificate(s) for your child/children	N/A	
<i>If you have been divorced since your Partner visa application was lodged:</i> Divorce decree or legal separation agreement		N/A
<i>If you have been widowed since your Partner visa application was lodged:</i> Death certificate for your spouse		N/A

<p><b>Written statement or statutory declaration</b> about your relationship with your spouse/partner since your Partner visa application was lodged (i.e. over the last 2 years).</p> <p>This must be signed and dated, and should include the following details:</p> <ul style="list-style-type: none"> <li>• Confirmation that you are still in a genuine, mutually exclusive and continuing relationship;</li> <li>• Confirmation that you are living together (or living apart only on a temporary basis);</li> <li>• Details of how your relationship has progressed since your Partner visa application was lodged, including any changes that have taken place (e.g. children, significant events that have occurred).</li> </ul>		N/A
<p>Evidence that your <b>relationship</b> with your spouse/partner is still <b>genuine and continuing</b></p> <p><b>NOTE:</b> Please refer to the <b>attached sheet</b> for full details of the types of evidence that you need to provide, which should date from within the last 2 years</p>		N/A
<p><b>At least TWO statutory declarations or Form 888 statements</b> completed by Australian citizens or permanent residents who have personal knowledge of your relationship (e.g. relatives or friends)</p>		N/A
<b>CHARACTER</b>		
<p><b>Australian Federal Police (AFP) National Police Certificate</b> dated within the last 12 months. Must be a 'Complete Disclosure'</p> <p><b>NOTE:</b> If you would like us to apply for an AFP National Police Certificate on your behalf, please provide:</p> <ul style="list-style-type: none"> <li>• your Australian driver's licence <b>OR</b></li> <li>• TWO of the following documents: recent utility bill, tax assessment notice, bank statement, current debit or credit card, Medicare card (note that at least one of these documents must show your current residential address)</li> </ul>		N/A if under 16 years old
<p><b>Police clearance certificates</b> for <b>...NAME(S) OF COUNTRY/COUNTRIES...</b> dated within the last 12 months). ORIGINALS REQUIRED</p>		N/A if under 16 years old
<b>OTHER</b>		
<p><b>Health examinations</b> [provide details of examinations required with reference to DOHA request, if applicable]</p>		



**Head Office:** Level 1, 233 Canley Vale Road, Canley Heights NSW 2166 Australia

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<b>If dependent applicant is 18 years or older:</b> evidence of dependency e.g. studying, living at home, relying on financial support of primary applicant/their spouse	N/A	
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**[.....Delete irrelevant paragraphs listed below/amend as required...]**

**WE CAN HELP YOU OBTAIN YOUR DOCUMENTS**

Please let us know if you require assistance in obtaining any of these documents, including:

- **English translations of any documents that are not in English:** We can obtain quotes from translators accepted by the Department of Home Affairs (DOHA).
- **AFP National Police Certificate:** We can apply for this document on your behalf. The AFP currently charges a fee of \$NO\_DATA for each certificate. See the 'Frequently Asked Questions' (FAQ) section of this document for further details.
- **Police clearance certificates for overseas countries:** The DOHA only accepts very specific police clearances from overseas countries. We can advise you which document to apply for, and help you with the application process if needed. See the FAQ section of this document for further details.
- **Health examinations:** We can complete the relevant health declarations on your behalf, generate the required referral forms, and provide information about where to have your examinations. Please contact us for further details.

**WHERE TO SEND YOUR DOCUMENTS**

High quality, colour scanned copies should either be provided through the **Client Portal**, or sent by **email** to [admin@dojolegal.com.au](mailto:admin@dojolegal.com.au), **as soon as practicable**. As mentioned above, scanned copies of your documents will generally be sufficient to support your application.

Should we require hard copies of your documents for any reason, or should the DOHA request hard copies during the processing of your application, we will notify you and provide instructions on how to send us these documents.

**Contact:**

**Dojo Legal Australia**

**Alan Nguyen | Senior Lawyer**

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