

Subclass 407 Training Visa Applicant Documents Required

Please provide **high quality, colour scanned copies** of the following **original** documents, which will be used to support your application for a subclass 407 Training visa. Please note that you will need to provide acceptable English translations for any documents that are not in English.

Please tick the boxes on this check sheet to show what documents you have provided. We have stated 'N/A' where you do not need to provide documents for an applicant.

DOCUMENTS REQUIRED	Primary Applicant	Spouse/ Partner	Dependent Applicants
IDENTITY			
TWO recent passport-sized photographs NOTE: Photographs must be 45mm x 35mm, head and shoulders only against a plain background, facing the camera & taken during the last 12 months. The person's name must be printed on the back of the photograph. Scanned copies MUST be in high quality, colour jpeg format.			
Current passport(s) (this includes the identity details page AND all pages showing visas and stamps)			
Birth certificate (or family register) showing full birth details, including parents' names			
National identity card (if you have one)			
<i>If married, divorced, widowed or permanently separated:</i> Marriage certificate(s), divorce certificate(s), death certificate(s), statutory declaration separation documents (as applicable)			
<i>If in a de facto relationship:</i> Relationship registration document (if applicable), and evidence that your relationship is genuine and continuing			
<i>If previously changed legal name:</i> Evidence of the legal name change e.g. name change deed			



THE LAW SOCIETY
OF NEW SOUTH WALES

Head Office: Level 1, 233 Canley Vale Road, Canley Heights NSW 2166 Australia

Sydney: Level 10, 580 George Street Sydney NSW (**Appointment only**)

Tel: (+61 2) 9138 0688 Hotline: (+61) 0468 836 899 Email:

admin@dojolegal.com.au

Website: www.DojoLegal.com.au

Member of the Law Society of New South Wales, Australia

Liability limited by a scheme approved under Professional Standards Legislation.

SKILLS			
Up-to-date resume/CV (in Word format if possible)		N/A	N/A
Certificates and academic transcripts for all formal qualifications		N/A	N/A
Evidence of English language ability e.g. acceptable test results dated within the last 12 months Please refer to the 'FAQ' section of this document for further details.		N/A	N/A
If you are undertaking a professional development program: a signed letter on company letterhead from your current manager, providing the details of your current position and duties		N/A	N/A
If licensing/registration is required for your training: Copy of registration or licence		N/A	N/A
HEALTH & CHARACTER			
If your stay in Australia (including any time already spent here) will amount to at least 12 months: Police clearance certificates for ALL countries in which you have lived for more than 12 months during the last 10 years (dated within last 12 months)			N/A if under 16 years old
If served in the armed forces of any country: Military service records or discharge papers			
Evidence that you have an adequate health insurance policy for your intended period of stay in Australia			
OTHER			
Evidence that you have sufficient funds to cover your costs during your stay in Australia (please see FAQ section below for further details)			
If one/both parents of a dependent applicant are not included in this application: custody/guardianship documents and written	N/A	N/A	



consent of other parent(s) to child being included in the application			
<i>If dependent applicant is 18 years or older:</i> evidence that they are living with you and have been financially dependent on you for at least the last 12 months	N/A	N/A	
NOTE: Applicants MAY also be required to undergo certain health examinations (Please see below for further details)			

WE CAN HELP YOU OBTAIN YOUR DOCUMENTS

Please let us know if you require assistance in obtaining any of these documents, including:

- **English translations of any documents that are not in English:** We can obtain quotes from translators accepted by the Department of Home Affairs (the DOHA).
- **Police clearances:** The DOHA only accepts very specific police clearances, whether issued in Australia or overseas. We can advise you which document to apply for, and help you with the application process if needed. Please refer to the FAQ section below for further details.
- **Health insurance:** We can apply on your behalf for a health insurance policy that satisfies the DOHA's requirements for Training visa applicants. Alternatively, we can provide you with guidance on what policies meet these requirements, if needed.
- **Health examinations (if required):** We can complete the relevant health declarations on your behalf, generate the required referral forms, and provide information about where to have your examination(s).

WHERE TO SEND YOUR DOCUMENTS

High quality, colour scanned copies should either be provided through the **Client Portal**, or sent by email to admin@dojolegal.com.au, as soon as practicable. As mentioned above, scanned copies of your documents will generally be sufficient to support your application.

Should we require hard copies of your documents for any reason, or should the DOHA request hard copies during the processing of your application, we will notify you and provide instructions on how to send us these documents.



THE LAW SOCIETY
OF NEW SOUTH WALES

Head Office: Level 1, 233 Canley Vale Road, Canley Heights NSW 2166 Australia

Sydney: Level 10, 580 George Street Sydney NSW (**Appointment only**)

Tel: (+61 2) 9138 0688 Hotline: (+61) 0468 836 899 Email:

admin@dojolegal.com.au

Website: www.DojoLegal.com.au

Member of the Law Society of New South Wales, Australia

Liability limited by a scheme approved under Professional Standards Legislation.



Contact:

Dojo Legal Australia

Alan Nguyen | Senior Lawyer

ALAN NGUYEN
LL.B., B.Ec. (Sydney Univ.) | LPN 5513697
Legal Advisor to UNESCO Center (VN)
Director | Lawyer | Barrister

(+61 2) 9138 0688
(+61) 0466 317 968
alan@dojolegal.com.au
DojoLegal.com.au
Level 1, 233 Canley Vale Rd Canley Heights NSW 2166

Immigration Law | Commercial | Employment | Investment | Family Law
Property | Business | Criminal Law | Litigation & Appeals | Project Finance | Boutique Law Firm
SYDNEY - WOLLONGONG - MELBOURNE - BRISBANE - ADELAIDE - DARWIN - PERTH

Email: alan@dojolegal.com.au

Tel: (+61 2) 9138 0688

Website : www.dojolegal.com.au



THE LAW SOCIETY
OF NEW SOUTH WALES

Head Office: Level 1, 233 Canley Vale Road, Canley Heights NSW 2166
Australia

Sydney: Level 10, 580 George Street Sydney NSW (**Appointment only**)

Tel: (+61 2) **9138 0688** Hotline: (+61) **0468 836 899** Email:

admin@dojolegal.com.au

Website: www.DojoLegal.com.au

Member of the Law Society of New South Wales, Australia

Liability limited by a scheme approved under Professional Standards Legislation.